

# Central Area Michigan Works Consortium

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## Educational Advisory Group (EAG)

Meeting Minutes

September 15, 2010

Members Present	Members Absent
<b>Ed Albert</b> , Belding Public Schools <b>Carolyn Bennett</b> , Middle Michigan Dev. Corp <b>Janet Bloomfield</b> , CAMWC <b>Teri Brecht</b> , Gratiot-Isabella RESD <b>Doug Bush</b> , Shepherd Public Schools <b>Dennis Dunlap</b> , Ph. D., Gratiot-Isabella RESD <b>Bill Henderson</b> , APPI <b>Kevin Meade</b> , Firstbank  Guest: <b>Kimberly Becker</b> , CAMWC	<b>Thomas Batchelder</b> , WFDB <b>Beth Davis</b> , Ionia Public Schools <b>Joe Pius</b> , Mt. Pleasant Public Schools <b>Mike Pung</b> , Mt. Pleasant Area Tech. Center <b>Anne Sharkey Scott</b> , Heartlands <b>Rob Spohr</b> , Montcalm Community College <b>Jeanine Bellinger</b> , Shepherd Public Schools <b>Traci Gavenda</b> , Ithaca Public Schools <b>Pat Nelson</b> , Gratiot Area Chamber <b>Paula Fortino</b> , Montcalm Area ISD <b>Carolyn Bennett</b> , Middle Michigan Dev. Corp <b>Mike Pung</b> , Mt. Pleasant Area Tech. Center

1. **Perkins Grant update** – Dennis Dunlap reported he will attend a meeting on September 24 and will provide information from the meeting at the next EAG meeting.
2. **WIA Youth Program** –
  - Kimberly Becker with the assistance of Janet Bloomfield, reported on the RFP for the WIA In-School and Out-of-School Grant application, *see pages 3-7*.
  - Kimberly and Janet also shared the mailing list of recipients, *see pages 8-10*. The intent of this information was to obtain input from the EAG membership on additions or modifications to the RFP. A question was raised about having only one Chamber of Commerce member on the mailing recipient list.
  - Dennis, with the support of Janet and Kimberly, elaborated on the definition of the out-of-school youth. Members present, in general, were comfortable with the RFP and the application process. Janet will present this information to the WIB for official approval at the next regularly scheduled meeting.
3. **EAG Vacancies** – Dennis Dunlap reported Chuck Barker and Chuck Mungall have retired. Doug Bush asked if we need to replace them or look over how the EAG membership could be revamped. After discussion and review of the By-Laws the members present came up with the following recommendations, *see page 11*.

**Other Business –**

- A. Dennis Dunlap reported the Michigan NCRC Conference October 21 and 22 in Lansing at the Lexington Hotel, *see page 12*.
  
- B. The EAG meetings have been changed to the 2<sup>nd</sup> Wednesday. We will be rotating meetings from Montcalm and Gratiot County every other meeting to accommodate everyone.
  
- C. Next Meeting Dates: November 10, 2010, 11:30 a.m. at the RESD – 1131 E. Center St. Ithaca. Lunch will be provided.

**Meeting Adjourned -1:20**

**Workforce Investment Act (WIA) - Youth  
Request for Proposal (RFP) Considerations**

**RFP Release Date:**  
December 6, 2010

**Bidders List:**  
Corrections, Additions or Deletions

**RFP Considerations:**  
The WIB's vision for the WIA Youth Program is to ensure that young people within the four county region achieve at high levels academically while exploring and preparing for the high-skill jobs within the region as well as the entire State of Michigan. The Administrative Board requires that youth be reconnected to the educational system in order to graduate from High School or obtain a GED.

In preparation for the release of the WIA Youth RFP, input is requested to evaluate the current level of services that are being provided.

- services to address the needs of youth
- utilize funding to maximize the services provided to enrolled youth
- expand services for out-of-school youth
- increase mechanisms to assist with obtaining a HS diploma, or GED
- continuing to provide services for both in-school and out-of-school youth

PY	Expenditures		Enrolled Youth		% of Funding**	
	In-School	Out-of-School	In-School	Out-of-School	In-School	Out-of-School
2007	\$202,165	\$951,231	85	393	24%	76%
2008	\$218,611	\$1,201,110	140	758	17%	83%
2009	\$255,300	\$1,336,355	179	941	16%	84%
2010*	\$29,224	\$192,664	235	402	18%	82%

\*2010 data reflects July 1, 2010 - August 31, 2010

\*\*CAMWC WIB requires that no less than 36% of total expenditures be used for out-of-school youth

- Eligibility Requirements:** Age 14-21 and
- Citizen of the US or legally allowed to work in the US
  - Registered with Selective Service, if applicable; and
  - Low income (family income below the poverty level); plus one of the following
    1. Deficient in basic literacy skills
    2. School Dropout
    3. Homeless, runaway, or foster child
    4. Parent or pregnant
    5. Offender; or
    6. An individual (including a youth with a disability) who requires additional assistance to complete an educational program, or to secure and hold employment

**Required Elements of the Youth Program:**

Service	Activities
Education Services	Tutoring; Study Skills Training; Instructions Leading to Secondary School Completion, including dropout prevention strategies.
Alternative Secondary School Offerings	High School completion through concentrated/flexible and individualized instruction; referral; to Alternative Education
Summer youth Employment Opportunities directly linked to academic and occupational learning	Paid Work Experience transitions into year round service; preparation for post secondary opportunities; linkages between academic and occupational learning
Employment Services	Paid Work Experience; Unpaid Work Experience; Internship; Job Shadowing; On the Job Training
Occupational Skills Training	Tuition Assistance
Leadership Development Opportunities	Social behavior and soft skills; decision making; team work; adult mentoring; exposure to post secondary education opportunities; peer centered activities; citizenship activities
Additional Support for Youth	Assistance with transportation costs; child care and dependent care costs; housing; medical services; uniforms or other appropriate work attire
Adult Mentoring	School, Work and training related mentoring for 12 months
Follow up services	Assistance in securing better paying jobs, career development; further education; adult mentoring; supportive services; leadership development for not less than 12 months after completion of participation
Comprehensive guidance and counseling	Individual and group guidance; anger management; drug and alcohol counseling referral; character building

**YOUTH PERFORMANCE MEASUREMENTS**

**Younger Youth (ages 14-18)**

Performance indicators are calculated on a cumulative quarterly basis to track progress as well as for the entire program year. The following are performance indicators for youth 14-18 years of age. All youth, 18 years of age or younger, must have a minimum of one goal. Three is the maximum.

- Skill Attainment Rate** - attainment of basic skills and, as appropriate, work readiness or occupational skills.
- Diplomas or Equivalent Attainment Rate** - attainment of secondary school diplomas or its recognized equivalents.

- Placement and Retention Rate** - placement and retention in post-secondary education or advanced training, or placement and retention in military service, employment, or qualified apprenticeships.

Listed below are the three younger youth performance indicators in calculation format:

**Younger Youth Skill Attainment Rate**

Total # of attained basic skills + # of attained Work Readiness skills + # of attained Occupation skills

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Total # of basic skills goals set+ # of WR skills goals set+ # of Occup. skills goals set

Data collection period: This measure is based on the goals that have been set for youth that are scheduled to be attained within each program year, July through June (within one year of when the goal was set) or by the date of exit, whichever comes first. Collection of this data is taken between April 1<sup>st</sup> to March 31<sup>st</sup> every year.

**Younger Youth Diploma or Equivalent Attainment Rate**

Of those who register without a diploma or equivalent:

# who attained secondary school diploma or equivalent by end of first quarter after exit

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# who exited during the quarter

Data collection period: This measure is based on registrants who exit during July-June of the program year. Collection of this data is taken from April 1 to March 31<sup>st</sup> every year.

**Younger Youth Retention Rate**

Includes all younger youth, except those still in secondary school at exit:

# of participants found in one of the following in the 3rd Qtr. after exit:

- o post secondary education
  - o advanced training
  - o employment
  - o military service
  - o qualified apprenticeships
- 

# of younger youth who exited during the quarter (except those still in secondary school)

**Older Youth (ages 19-21)**

The following are performance indicators for youth 19-21 years of age.

- Entered Employment Rate** - attainment of employment during the first quarter of the exit quarter.
- Employment Retention Rate** – placement and retention in employment.
- Average Earnings Change** - placement and retention in employment showing an increase from the participant's pre-earnings in the second and third quarter prior to enrollment.
- Credential Rate**- received a credential by the end of the third quarter after exit.

Listed below are the four older youth performance indicators in calculation format:

**Older Youth Entered Employment Rate**

Of those who are not employed at the time of registration:

# who entered employment in the first quarter after exit

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# who exited during the quarter

**Older Youth Employment Retention Rate**

Of those who are employed in the first quarter after the exit quarter:

# who retained employment in the 3<sup>rd</sup> quarter after exit

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# employed in the first quarter after exit

**Older Youth Average Earnings Change**

Of those who are employed in the first quarter after the exit quarter:

Total earnings during the 2<sup>nd</sup> & 3<sup>rd</sup> quarter after exit minus the total earnings in quarter 2<sup>nd</sup> & 3<sup>rd</sup> prior to registration

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# who exited during the quarter

**Older Youth Credential Rate**

Of those enrolled in education (at the date of participation or at any point during the program) & employed in the first quarter after the exit quarter:

# of participants who attain a diploma, GED, or certificate by the end of the 3<sup>rd</sup> quarter after the exit quarter

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# who exited during the quarter

The following are performance indicators for youth program activities overall:

**Customer Satisfaction Index – Participant and Employers**

Customer satisfaction surveys must be conducted on participants and employers who utilize WIA funded services. The contractor will be responsible for completing the survey instrument for all participants. The State will conduct the survey of employers.

**Completion of Customer Satisfaction Surveys**

# of surveys completed by the end of the 1<sup>st</sup> quarter after exit

# of exiters in the quarter

Company	First Name	Last Name	Address1	City	State	Postal Code	Email address	Last edit date
Action Management Corporation			915 S. Grand Traverse	Flint	MI	48502		
Advent House			743 N. Martin Luther King Blvd	Lansing	MI	48915		
Allegan County ISD			2891 116 <sup>th</sup> Ave	Allegan	MI	49010		
Alma Adult Education			300 Republic.	Alma	MI	48801		
Alma College			614 W. Superior	Alma	MI	48801		
Alma High School			1500 North Pine Avenue	Alma	MI	48801		
America Works	Vannum	Chris	228 E. 45 <sup>th</sup> Street, 16 <sup>th</sup> Floor	New York	NY	10017		
Ashley Community Schools			PO Box 6	Ashley	MI	48806		
Ashley Junior-Senior High School			104 New Street, P O Box 6	Ashley	MI	48806		
Baker College of Owosso			1020 S Washington Street	Owosso	MI	48867		
Beacon Learning Center			4594 Broadmore SE, St 145	Grand Rapids	MI	49500		
Beal City Public Schools			3117 Elias Road	Weidman	MI	48893		
Belding Area Schools			1975 Orchard St	Belding	MI	48809		
Belding Housing Commission			41 Bellhaven	Belding	MI	48809		
Breckenridge Community Education			700 Wright Street	Breckenridge	MI	48615		
Carson City Crystal Area Schools			115 E. Main Street	Carson City	MI	48811		
Catholic Social Service			P O Box 480, 114 N Camburn	Stanton	MI	48888		
Central Business School			147 W Washington	Marquette	MI	49855		
Central Michigan University			1 E T Department	Mt. Pleasant	MI	48859		
Central Monticain Public Schools			1480 Sheridan Road	Stanton	MI	48888		
City of Mt Pleasant			320 W Broadway St	Mt Pleasant	MI	48858		
Charlotte Capital Area MI Works			311 W. First Rd	Charlotte	MI	48813		
Clinton Task Force on Employment			101 West Cass St, Suite A	St Johns	MI	48906		
Community Education – Seiler Center			1401 E Van Deines	Greenville	MI	48838		
Cristo Rey Community Center			1717 N. High St	Lansing	MI	48906		
Davenport College			1500 N. Pine Avenue	Alma	MI	48801		
Davenport University			220 East Kalamazoo	Lansing	MI	48933		
Dupuis and Ryden			11 E Court Street St 1A	Flint	MI	48502		
Foundation for Behavioral Resources			600 South Lincoln St	Agusta	MI	49012		
Fulton Public Schools			8060 Ely Hwy	Middleton	MI	48856		
Goodwill Industries			6756 S.Greenville Rd	Greenville	MI	48838		
Grand Rapids Educational Center Inc			1750 Woodworth NE # 100	Grand Rapids	MI	49505		
Grand Rapids Community College, MTEC			622 Godfrey Ave. SW	Grand Rapids	MI	49503		
Gratiot Area Chamber of Commerce			110 West Superior	Alma	MI	48801		
Gratiot County Community Mental health			P O Box 516 320 Warwick Drive PO Box 69	Alma	MI	48801		
Gratiot County Reading Program			300 Republic Avenue	Alma	MI	48801		
Gratiot-Isabella RESD			1131 E. Center Street P O Box 310	Ithaca	MI	48847		
Greenville Public Schools			1414 Chase	Greenville	MI	48838		

Company	First Name	Last Name	Address1	City	State	Postal Code	Email address	Last edit date
Heartland's Institute of Technology			250 E Tuttle Road	Ionia	MI	48846		
Henkels and McCoy			1813 N Gully	Dearborn Heights	MI	48127		
Hope Network West Michigan			781 36 <sup>th</sup> St. SE PO Box 141	Grand Rapids	MI	49501-0141		
Hope Network West Michigan			795 36 <sup>th</sup> Street SE PO Box 141	Grand Rapids	MI	49501-0141		
Hope Network West			826 North State Street, Suite B	Big Rapids	MI	49307		
Ionia County Intermediate School District			2191 Harwood Road	Ionia	MI	48846		
Ionia County Literacy Council			P O Box 288	Ionia	MI	48846		
Ionia Housing Commission			667 Union Street	Ionia	MI	48846		
Ionia Public Schools			250 E Tuttle Road	Ionia	MI	48846		
Isabella County			200 North Main Street	Mt. Pleasant	MI	48838		
Isabella County Literacy Council			301 South University	Mt. Pleasant	MI	48838		
Ithaca Adult Education			510 N Union	Ithaca	MI	48847		
Ithaca Community Education			710 N Union	Ithaca	MI	48847		
Ithaca High School			510 N Union	Ithaca	MI	48847		
Ithaca Public Schools			1131 E Center	Ithaca	MI	48847		
Lakeview Community Schools			123 Fifth Street	Lakeview	MI	48850		
Lakewood Public School			639 W Jordan Lake Street	Lake Odessa	MI	48849		
Lakewood Public Schools Community			7223 Velle Road	Lake Odessa	MI	48849		
Langing Community College Work First			PO Box 40010	Langing	MI	48901-7210		
Long Ridge Writers Group			Long Ridge Road	Redding	CT	06896		
Mid-Michigan Community College			1375 South Clare Avenue	Harrison	MI	48625		
Mid-Michigan Industries Inc			2426 Parkway Drive	Mount Pleasant	MI	48838		
Montabella Community School			302 W Main	Edmore	MI	48829		
Montcalm Adult Reading Council			200 W. Judd	Greenville	MI	48838		
Montcalm Area Intermediate School District			621 New Street P O Box 367	Stanton	MI	48888		
Montcalm Center For Behavioral Health			611 N State Street	Stanton	MI	48888		
Montcalm Community College			2800 College Drive	Sidney	MI	48885		
Mount Pleasant Area Technical Center			1155 South Elizabeth	Mount Pleasant	MI	48838		
Mount Pleasant Public Schools Adult and Community Education			1651 S Bamber Street	Mount Pleasant	MI	48858		
NEMSCA			1230 East US 23	East Tawas	MI	48730		
New Horizon Computer Learning Center			5315 28 St C1 SE, Ste B	Grand Rapids	MI	49546		
New Horizons			2947 Eyd Parkway St. 200	East Lansing	MI	48823		
Occupational Consulting Services			PO Box 80798	Langing	MI	48919		
Palo Community Schools			8315 Mill Street, PO Box 388	Palo	MI	48870		
Peckham			2822 N Martin Luther King Blvd	Langing	MI	48906		

Company	First Name	Last Name	Address	City	State	Postal Code	Email address	Last edit date
Persim Township			1866 Daggert Road	Persim	MI	49139		
Portland Community Education			1100 Ionia Road	Portland	MI	48875		
Ross Innovative Employment Solutions			300 S. Riverside Suite 1	St. Clair	MI	48079		
Saginaw Chippewa Indian Tribe			7070 East Broadway Road	Mount Pleasant	MI	48858		
Saint Louis Community Education			312 N Union Street	Saint Louis	MI	48880		
Saint Louis High School			113 E Saginaw Street	Saint Louis	MI	48880		
Sarasac Community Education			150 Pleasant Street	Sarasac	MI	48881		
Sarasac Housing Commission			203 Parsonage	Sarasac	MI	48881		
Shepherd Public Schools			258 W Wright Avenue	Shepherd	MI	48883		
SVRC Industries			919 Veterans Memorial Parkway	Saginaw	MI	48601		
Sylvan Learning Systems, Inc.			1001 Fleet Street	Baltimore	MD	21202		
Tri-County Area Schools			208 E. Edgerton	Howard City	MI	49329		
Tri-State Driver's Training			6690 German Town Road	Middleton	OH	45042		
Vestaburg Community Schools			7188 Avenue B	Vestaburg	MI	48891		
Ver Metro			9301 Michigan	Detroit	MI	48210		
The Paxan Group			710 Atlantic Road	Mechbourne	FL	32904		
Michigan AFL-CIO Human Resources Development Inc			419 S. Washington Suite 300	Lansing	MI	48933		
HRMS	Richard	Kantz	1717 Rising Glen Road	Los Angeles	CA	90069		
Educational Data Systems, Inc.,	Schoeninger	Mary Beth	15300 Commerce Drive, Suite 200	Dearborn	MI	48120		
National Relief Network	Scott	Harding	6760 S. Greenville Rd PO Box 125	Greenville	MI	48838		1/13/10
Ross Innovative Employment Solutions	Joseph	Egejski	300 South Riverside Suite 1	St. Clair	MI	48079	<a href="mailto:jegejski@ossprov.co">jegejski@ossprov.co</a>	7/16/10
Athor/RestCare, Inc.	Marian	Maurer	Rose Tree Corporate Center I 1400 N Providence Rd Ste 301	Media	PA	19063	<a href="mailto:mmaurer@restcare.co">mmaurer@restcare.co</a>	7/28/10
Workforce Innovations LLC	Denise	Perry-Bench	11711 Markham Ct	Lao	IN	46765	<a href="http://www.wfinnovations.co">www.wfinnovations.co</a>	8/17/10

## EAG Membership Current, Required, and Recommended

<u>Current Membership according to By-Laws 10/15/01</u>	<u>State Law Required</u>	<u>Recommended for membership from EAG meeting 9-15-10</u>	<u>Current Members</u>	<u>Term</u>
Adult Education (1)		Adult Education (1)		
Area Career Center Admin. (2)		Area Career Center Admin. (2)	Mike Pung Ann Sharkey-Scott	9/11 9/11
	Career & Technical Educators		Pat Nelson	9/10
Chamber of Commerce Representative (1)		<b>Adjourn-</b>		
Elementary School (1)				
General Business Representative (Employer) (4)	General Business Representative (Employer)	General Business Representative (Employer) (4)	Bill Henderson Kevin Meade	9/10 9/09
High School (1)				
ISD School to Work Consultants (3)				
ISD Superintendent (1)	Intermediate School Districts (ISD's)			
K-12 Curriculum (1)	Labor Representative	K-12 Curriculum (1) Labor Representative (1)	Traci Gavenda Ed Albert	9/11 9/11
Middle School (1)	Academic Educators	MS or HS Academic Teacher (1)	Jeanine Bellingier	9/09
MS or HS Academic Teacher (1)	Public School Parents	Parent (1)	Teri Brecht	9/11
Parent (1)	Postsecondary Institutions (Community College)	Postsecondary Institutions Community College (1)	Rob Spohr	9/10
Postsecondary Institutions (Community College) (1)	Local School Districts (LSD's)	Regional CTE Admin. (2)	Dennis Dulap Paula Fortino	9/09 9/10
Regional CTE Admin. (1)			Janet Bloomfield	9/11
Service Delivery Agency (SDA) (1)		Service Delivery Agency (SDA) (1)		
Workforce Development Board (WDB) Members (4)	Workforce Development Board (WDB) Members	Workforce Development Board (WDB) Members (2)	Doug Bush Carolyn Bennett	9/12 9/09
<b>Total Membership (25)</b>	<b>Total Member (9)</b>	<b>Total Membership (17)</b>		

THE 2010 MICHIGAN NCRC CONFERENCE

OCTOBER 21ST  
AND 22ND, 2010

Michigan NCRC Advocates  
Working Together for a Stronger Michigan Workforce



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**The 2010 Michigan NCRC Conference**

October 21 and 22, 2010  
Lexington Lansing Hotel (formerly the Sheraton)  
Lansing, MI

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**Speakers:**

- Jennifer McNelly, Senior Vice President, The Manufacturing Institute
- Dr. Lisa Vosper, Associate Commissioner for Workforce Education & Training, Louisiana Board of Regents
- Paul Scianna, Assistant Vice President Business Development, Workforce Development Division, ACT, Inc.
- Bill Guest, Executive Director, National CRC Advocates

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**Why Should I Attend?** This is the largest and most comprehensive conference of its kind. It is the only event focused on implementation of the NCRC. Learn how and why the NCRC is important in education, training, employment and more.

**Who Should Attend?** K-12/CTE Educators, Employers, Community College Staff, Michigan Works! staff, Economic Developers, Human Resource professionals, Training Coordinators, Education/Training Policy Leaders

**The cost for the conference (before October 1) is \$99 for a single day or \$149 for both days.** Late registration (October 1 and after) is \$129 for a single day or \$199 for both days. The hotel rate is \$89 per night plus taxes, etc. This special hotel block pricing will end September 20th.